

**National Visa Center
32 Rochester Avenue
Portsmouth, NH 03801-2909**

April 28, 2009

 **CHECKLIST**

TARIQ S SAWAQED
AL FAROOQ ST
ZARKA
JORDAN

Dear TARIQ S SAWAQED:

We have reviewed the documents which you submitted in support of an application for an immigrant visa. Please review the information listed under each applicant's name and provide any documents which are indicated as missing or need additional information. You must submit the required information. Failure to provide the requested information will delay your immigrant visa interview.

Please read the enclosed information to determine where to send all required copies of missing documents. If you have any questions regarding this letter, please call the National Visa Center at (603) 334-0700 between the hours of 7:30am and midnight ET.

Please include a copy of this letter with your correspondence and write your case number clearly (exactly as it appears below) on the upper right-hand corner of **all** documents.

If a period of one year passes without contacting the NVC (by e-mail, telephone, or mail), all submitted fees and documents will expire. Upon expiration, the fees and documents would need to be resubmitted in order to continue the immigration process.

Case Number: AMM2000759008
Beneficiary's Name: SAWAQED, TARIQ S
Preference Category: F4 - BROTHERS AND SISTERS OF U.S. CITIZENS
Priority Date: 14AUG1998

**NATIONAL VISA CENTER
ATTN. DR
32 ROCHESTER AVENUE
PORTSMOUTH, NH 03801-2909**



(Checklist Letter Response)

**F4
TARIQ S SAWAQED**

MISSING DOCUMENT LIST FOR: SAWAQED, TARIQ S



_____CORRESPONDENCE INSTRUCTIONS:_____

When responding to the National Visa Center, please include the bar code sheet that came with this letter. Failure to include the bar code sheet may cause a delay in the processing of your case. The bar code sheet should be placed on top of all documents being submitted for this case and mailed to the address provided.

_____PASSPORT:_____

Please submit a copy of the biographic data page of this person's passport, including the expiration date of the passport. The passport must be **valid**.

_____BIRTH CERTIFICATE:_____

Please submit this person's original birth certificate or a certified copy of the original, obtained from the issuing government authority. The original birth certificate or the certified copy of the original must contain the person's place and date of birth and names of both parents. If the birth certificate is a certified copy of the original, it must come from the issuing government authority and it must contain annotation by the issuing government authority indicating that it is an extract from the official records.

If a birth was never officially recorded, or if it is impossible to obtain a birth certificate because records have been destroyed or the appropriate government authority will not issue one, you should obtain a certified statement from the appropriate government authority stating the reason your birth record is not available. Please submit this with secondary evidence of birth. The secondary evidence must be an original, or a certified copy of the original. For example, a baptismal certificate that contains the date and place of birth and both parent's names providing the baptism took place shortly after birth; an adoption decree for an adopted child; or an affidavit from a close relative, preferably the applicant's mother, stating the date and place of birth, both parent's names, and the mother's maiden name. An affidavit must be executed before an official authorized to take oaths or affirmations.

Information regarding the procedure for obtaining birth certificates is usually available from the embassy or consulate of the country concerned.

All documents not in English or the official language of the country in which the visa will be applied for must be accompanied by a certified translation. Your translation must include a statement signed by the translator that states the following:

- *Translation is accurate, and
- *Translator is competent to translate.

_____JORDAN POLICE CERTIFICATE:_____

Jordan: Available to resident Jordanian citizens and foreigners. The General Intelligence Directorate (GID) is responsible for issuing good conduct certificates. They are considered to be reliable, but cover primarily security-related records, i.e. not necessarily criminal information. These certificates must be applied for in person at the local GID office, and are valid for one year. It takes up to two weeks to obtain the certificate from the GID. Foreigners must reside continuously in Jordan for six months before the GID will issue a certificate. There are no procedures to obtain these certificates through Jordanian embassies in foreign countries.

_____MARRIAGE CERTIFICATE:_____

Please submit this person's official marriage certificate, issued by the appropriate government authority. The marriage certificate must be an original, or a certified copy of the original, bearing the appropriate seal or stamp of the issuing authority.

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_____PHOTOGRAPH:_____

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You may download complete instructions by visiting:

http://travel.state.gov/visa/visa_4354.html

_____PETITIONER MARRIAGE CERTIFICATE:_____

Please submit all of the Petitioner's official marriage certificate(s), for present and previous marriages, issued by the appropriate government authority. The marriage certificate(s) must be an original, or a certified copy of the original, bearing the appropriate seal or stamp of the issuing authority.

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_____ PETITIONER BIRTH CERTIFICATE: _____

Please submit the petitioner's original birth certificate or a certified copy of the original, obtained from the issuing government authority. The original birth certificate or the certified copy of the original must contain the petitioner's place and date of birth and names of both parents. If the birth certificate is a certified copy of the original, it must come from the issuing government authority and it must contain annotation by the issuing government authority indicating that it is an extract from the official records. If a birth was never officially recorded, or if it is impossible to obtain a birth certificate because records have been destroyed or the appropriate government authority will not issue one, you should obtain a certified statement from the appropriate government authority stating the reason your birth record is not available. Please submit this with secondary evidence of birth. The secondary evidence must be an original, or a certified copy of the original. For example, a baptismal certificate that contains the date and place of birth and both parent's names providing the baptism took place shortly after birth; an adoption decree for an adopted child; or an affidavit from a close relative, preferably the applicant's mother, stating the date and place of birth, both parent's names, and the mother's maiden name. An affidavit must be executed before an official authorized to take oaths or affirmations.

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MISSING DOCUMENT LIST FOR: SAWAQED, NAJDA



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MISSING DOCUMENT LIST FOR: SAWAQED, KARAM



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